



Tariffs for Aerodrome Services

at Kraków Airport

1. Definitions:

The terms used in the tariff have the following meanings:

- 1.1. **Maximum take-off weight (MTOW)** – maximum take-off weight permissible for take-off, specified in the Certificate of Airworthiness, the flight manual or other equivalent official document;
- 1.2. **MPL Kraków-Balice** – John Paul II International Airport Kraków-Balice Ltd., with registered office in Balice, 32-083 Balice, ul. Kpt. M. Medweckiego 1; the company that operates the Kraków-Balice aerodrome;
- 1.3. **Kraków-Balice aerodrome** – an aerodrome registered in the Register of Civil Airports under No. 56;
- 1.4. **A new route** – the status allocated to a direct route that is not offered at the Kraków-Balice aerodrome at the time of its launching and has not been offered by the carrier for the last two schedule seasons;
- 1.5. **Passenger**: a person travelling aboard an aeroplane, but not registered as a crew member;
- 1.6. **Direct transit passenger** – a passenger arriving to the Kraków-Balice aerodrome, who continues his/her journey on the flight having the same flight number without disembarking the aircraft;
- 1.7. **Long-distance connection** – a non-stopover flight along a distance, the coverage of which requires a minimum of 8 hours flight aboard an aircraft;
- 1.8. **Regular connection** – an air connection in which space inside the aircraft designed to accommodate passengers, luggage, cargo or mail goods is publicly available to be purchased, and the flight takes place between identical locations in accordance with a published flight schedule, or at constant time intervals, or at a frequency indicating the regularity of flights;
- 1.9. **Charter traffic** – air transport effected on the basis of an air charter agreement, in which the carrier renders available to the chartering party a specific number of seats, or aircraft capacity, in order to enable specific transport of passengers, luggage or mail, indicated by the chartering party;
- 1.10. **Cargo flight** – aircraft flight in which only goods are carried, except for mail and registered luggage;
- 1.11. **Aeroplane user** – an entity, i.e. a legal or natural person that enjoys the right of possession (disposal) with respect to the aeroplane for which aerodrome services are performed.
- 1.12. **Aerodrome user** – an organisation that uses the infrastructure, installations and facilities of MPL Kraków-Balice during ground handling or air transport.

2. General provisions:

- 2.1. The fees set forth in the tariff shall be paid to MPL Kraków-Balice by the user of the aeroplane using services provided by MPL Kraków-Balice. In the event that the identification of the aeroplane user is rendered difficult, the fees shall be charged to the aeroplane owner.
- 2.2. Usage of the services of MPL Kraków-Balice shall be tantamount to acceptance of the entirety of the terms and conditions of the present tariff.
- 2.3. Fees for any additional services, which have not been included in the present tariff and are to be provided at the request of an aeroplane user, shall be agreed with MPL Kraków-Balice separately, prior to the provision of the service(s).
- 2.4. An aeroplane user that operates regular connections to and from the Kraków-Balice aerodrome shall make available - at least 14 days before the commencement of operations / new schedule season, to the e-mail address: schedule@krakowairport.pl -the following information:
 - a) planned flight timetable for a specific season, all changes to the timetable within the season, along with a specification of types and maximum take-off weights of aircraft (MTOWs). If the maximum take-off weight of aircraft (MTOW) is not given, the highest maximum take-off weights (MTOW) of the aircraft type shall be adopted for the purpose of fee calculation,
 - b) number of seats available aboard,
 - c) confirmation of commercial rights to a specific route, for flights to / from states outside the European Economic Area.
- 2.5. The rates of charges set in this tariff are net rates, and VAT shall be added thereto in accordance with the applicable rates, as defined in separate provisions.
- 2.6. The charges are expressed in Polish zlotys (PLN).
- 2.7. The charges set in clauses 3–5 are standard fees; additional charges are described in clauses 7 and 8.

3. Aircraft landing charge:

- 3.1. The landing charge, inclusive of aeroplane take-offs, shall be due for each landing of an aeroplane at the aerodrome.
- 3.2. The landing charge shall be collected per each tonne (or part thereof) of the maximum take-off weight (MTOW), irrespective of the type of aircraft and flight, and shall amount to **PLN 32.00**.

4. Aircraft parking charge:

- 4.1. The parking charge for the parking of an aeroplane on the designated area of the aerodrome shall be collected per each tonne (or part thereof) of the maximum take-off weight (MTOW) and each commenced 24-hour parking period, and shall amount to **PLN 12.20**.
- 4.2. The parking time shall commence at the time of landing and terminate at the time of take-off of the aeroplane.
- 4.3. The charge referred to in Point 4.1 above shall not be collected for a parking time not exceeding **120 minutes**.

5. Departing passenger charge:

- 5.1. Without prejudice to point 5.2 below, the departing passenger charge shall be due for each departing passenger, and shall amount to **PLN 45.00**.
- 5.2. The following shall be exempted from the charge specified in point 5.1 above:
- a) Direct transit passengers,
 - b) Children under 2 years of age, without the right to occupy a separate passenger seat on the aeroplane.

6. Discounts on aerodrome charges:

Pursuant to terms and conditions set forth in a separate contract, an aeroplane user that submits a written application to MPL Kraków-Balice will obtain discounts indicated in points 6.1, 6.2, 6.3, 6.4, provided that:

- a) the user is not in default of payment of any sum owed to MPL Kraków-Balice on the date of application and at the end of the calendar year in which the discount applies;
- b) the user shall submit a reliable declaration of its planned passenger transport volumes during the season, substantiated by a flight timetable, in accordance with point 2.4 (applicable to the discount described in point 6.1).

The user must attach the declaration described in point 6.b) to the application for discounts described in point 6.1.

- 6.1. For an aeroplane user that declares the transport (servicing) of more than 250 thousand departing passengers within a specific calendar year, the fee shall amount to PLN 38 – PLN 33 per each departing passenger within the calendar year, in accordance with the following table:

declared number of departing passengers (within a calendar year)	charge per departing passenger (in PLN)
more than 250 000	38,00
more than 300 000	37,00
more than 350 000	36,00
more than 400 000	35,00
more than 450 000	34,00
more than 500 000	33,00

After the end of a calendar year, any potential difference between fees collected from an aeroplane user, resulting from the multiplication of the number of passengers by the fee calculated on the basis of the declared number of passengers, and the fee resulting from the multiplication of the number of passengers by the fee calculated on the basis of the actual number of passengers, shall be settled. An aeroplane user that is in default of any payment to MPL Kraków-Balice at the end of the calendar year in which a discount was applied, shall pay basic charges for the whole period of application of the discount.

- 6.2. Each aeroplane user is eligible for a discount from the fee specified in point 3.2 of the tariff list; the discount applies to the operations on new routes. The status of a new route is allocated for a period of three years, commencing on the date of the first flight on the new route. The discount for a new route is granted to all carriers operating on the new route during the period of its operation. The discount is not granted to carriers that operated on the route within two schedule seasons preceding the planned date of commencement of flights. The value of the discount granted for the period of operation of a new route shall depend on the weekly frequency of landings and shall take the following form:

weekly frequency of operations (landings)	discount in the first 3 months	discount from month 4 to month 12	discount in the second year	discount in the third year
1-2	100%	30%	20%	10%
3-4	100%	40%	30%	20%
more than 4	100%	50%	40%	30%

- 6.3. An aeroplane user making a long-distance flight on an aeroplane whose maximum take-off weight (MTOW) exceeds 100 tonnes, is eligible to a discount from the fee specified in point 3.2 of the tariff list.

The discounted fee shall be calculated in accordance with the following formula:

$$\text{LANDING FEE} = [100 * \text{PLN } 32.00] + [(\text{MTOW}-100) * 50\% * \text{PLN } 32.00]$$

- 6.4. An aeroplane user performing a cargo flight is eligible to a discount amounting to 50% of the fee specified in point 3.2 of the tariff list.
- 6.5. The discounts set forth in points 6.1. and 6.2. above shall not apply to charter flights.

7. Other fees:

- 7.1. **Removal of waste from aerodrome pavements.** Charges shall be collected for the removal, from aerodrome pavements, of waste generated by users of the aerodrome, these totalling as follows for each commenced 10 m² of cleaned surface:

Type of charge	Charge
Removal of spilled fuels and lubricants	PLN 2459,00
Removal of other wastes	PLN 1639,30
Additional snow removal, de-icing of the aerodrome surface at the request of aeroplane user	PLN 1065,60

- 7.2. **Additional security for aeroplanes during parking.** Charges shall be collected for non-standard services connected with the provision of security for aeroplanes during parking at the aerodrome:

Type of charge	Charge
Guarding of an aeroplane by a special security guard (PLN/h for each security guard)	PLN 368,90
Special lighting of the parking area (PLN/24-hrs.) for 1 lighting point	PLN 245,90
Fencing of the parking area	PLN 491,80

- 8. Provision of stand-by security by the Aerodrome Fire and Rescue Service.** Provision of stand-by security by the Aerodrome Fire and Rescue Service during the refuelling/defuelling of an aeroplane when passengers are boarding/deboarding and/or situated on board. The charge shall be collected for the provision of stand-by security by the Aerodrome Fire and Rescue Service during the refuelling/defuelling of an aeroplane when passengers are boarding/deboarding and/or situated on board, in accordance with a decision taken by the commander of the aeroplane or another, duly authorised representative of the aeroplane user.

Type of charge	Charge
Provision of stand-by security by the Aerodrome Fire and Rescue Service during the refuelling/defuelling of an aeroplane when passengers are boarding/ deboarding and/or situated on board (PLN/1 operation)	PLN 82,00

9. Terms and forms of payment:

- 9.1. Payments for the services specified in this tariff list shall be made upon receipt of VAT invoices, issued in Polish zlotys:
- By way of bank transfer on the basis of previous bilateral agreements.
 - By credit card.
 - In cash – payments made in cash shall be rounded arithmetically, to the value of a full payment currency unit.
- 9.2. MPL Kraków-Balice reserves the right to establish additional financial warranties in the event that deferred payments are to be made.
- 9.3. For any outstanding dues, statutory interest shall be imposed, at the applicable value.

10. Refusal to provide services

- 10.1. MPL Kraków-Balice hereby reserves the right to refuse the provision of services to aerodrome users that fail to respect the terms and conditions of the present tariff, including those that fail to settle payments promptly.
- 10.2. MPL Kraków-Balice hereby reserves the right to refuse admittance to an aeroplane due to important circumstances connected with the functioning of the Kraków-Balice aerodrome, which may endanger the safe landing thereof.